



Waterford-Halfmoon Union Free School District
125 Middletown Road,
Waterford, NY 12188
518-237-0800, Extension 3710

This form does not replace the Transportation Request form that must be submitted by April 1st.

In an effort to have a correct census count, we are asking all private school students to be registered through our Central Registration office. Please see the guidelines below on what you will need to provide to show proof of residency as well as the age of the student.

Date _____

Student's Last Name _____ First Name _____ Middle Initial _____

Mailing Address _____ City _____ NY , Zip Code _____

Home Phone _____ D.O.B. _____ Male/Female _____

Parent Name _____

School student will be attending _____ Grade entering _____

- **Proof of Residency - Items reflecting a P.O. Box are not valid proof of residency. All items must be dated within the last 30 days.**
 - Copy of signed lease; deed; or mortgage statement
 - Official driver's license, learner's permit, or non-driver ID
 - Pay stub
 - Income tax form
 - Utility or other bills
 - Membership documents based upon residency (e.g., library cards)
 - Voter registration document
 - State or other government issued identification
 - Documents issued by federal, state, or local agencies
 - Statement by third party landlord, owner, or tenant from whom the parent/guardian lease from or live with
 - Such other statement(s) by a third party establishing the physical presence of the parent/guardian in the school district

- **Proof of Date of Birth is required before a student will be registered.** The following items are accepted:
 - Original birth certificate
 - Record of baptism
 - Original passport

Please call the Registrar's office at the above number to set up an appointment time to register.